



ENVIRONMENTAL HEALTH DIVISION – FOOD SAFETY

Food Establishment Inspection Procedure Summary

ROUTINE INSPECTION

Each establishment is subject to routine inspections per WCPH’s Risk-Based Inspection Frequency Schedule.

Any violation below must be corrected (or in the process of being corrected) before the Health Official leaves the establishment:

- Red Items: 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14, 15, 16, 17, 18, 19, 20, 21, 24, and 25

Any violation below constitutes a failed inspection and requires a first reinspection within thirty (30) days at a fee approved by the Board of Health:

- Red Items: 16, 17, 18, 19, and 20
- Any blue violation repeated for three consecutive inspections
- Any red violation repeated from the previous routine inspection

The presence of an imminent health hazard outside of these violations may also constitute a failed inspection and/or immediate permit suspension.

All violations cited on the routine inspection report will be re-inspected at the next routine inspection per WCPH’s Risk-Based Inspection Frequency Schedule unless a separate compliance schedule has been established.

Food Service Establishment Permits shall be suspended:

- When an inspection score meets or exceeds 75 red points or 90 total points, and/or
- Due to the presence of an imminent health hazard

FIRST RE-INSPECTION

Performed at a fee approved by the Board of Health. Unless part of a compliance schedule, any repeat violation will result in a second re-inspection within 10 business days.

SECOND RE-INSPECTION

Performed at a fee approved by the Board of Health. Unless part of a compliance schedule, any repeat violation will result in permit suspension, which will require closure of the establishment.

PERMIT REINSTATEMENT

The permit holder must provide a written statement to WCPH describing the correction of violation(s). WCPH will conduct a re-inspection of the corrected violation(s) within five (5) business days at a fee approved by the Board of Health.

ADDITIONAL ROUTINE INSPECTION

An additional routine inspection will be conducted within thirty (30) days of a second re-inspection and/or reinstatement of a suspended permit.